

Turning Point Parent and Family Engagement Policy/Plan and Procedures

2019-2020

Turning Point is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if Turning Point and home work together to promote high achievement by our children. Neither home nor Turning Point can do the job alone. Parents play an extremely important role as children's first teachers. Support for their children and for the school is critical to children's success at every step along the way.

Turning Point recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. Turning Point intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students to succeed.

PART I-SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY/PLAN REQUIRED COMPONENTS

- A. Turning Point will jointly revise with parents the school Parent and Family Engagement policy and distribute it to parents of participating children and make available the Parent and Family Engagement policy to the local community.
 - Bringing in parents to read and revise policy with the dean in the fall.
 - Distribute copies of the Parent and Family Engagement policy through the website
 - Inform parents of the link to the policy through home notes
 - A parent liaison will be asked to review and provide feedback on the Family Engagement Policy
- B. Convene an annual meeting, at a convenient time, to which all parents of participating children will be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved.
 - Hold an Open House and Annual Title I meeting on October 15, 2019, from 8:30-9:30 am
 - Invitations will be sent home with students and staff will make personal phone calls
 - A Connect Ed recorded phone message will invite parents
- C. Offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, childcare, or home visits, as such services related to Parent and Family Engagement.
 - School will arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize Parent and Family Engagement and participation.
 - Home visits will be done by trained staff as funding allows to present information to parents unable to attend Open House
 - Hold an annual Spring Showcase in May 2020
 - Parents will be informed of upcoming events in the school
 - Administrator and dean will make a presentation at Open House on what services are available to parents, a summary of the School Performance Plan, and Annual Title I information.
 - Parents will be asked to take the Parent Climate Survey in the spring

- D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under Section 1112, school wide under Section 1114, and the process of the school review and improvement under Section 1116.
 - Parents will be involved in our School Performance and Accreditation process as necessary.
 - Parents Liaisons will be emailed a copy of the School Performance Plan.
 - Parents will be invited via email to an open meeting for parents with the School Performance Plan
- E. Provide parents of participating children—
 - Timely information will be shared through home notes, Connect Ed phone calls, and email.
 - Personal information about positive student behavior will be shared through “positive postcards” completed by teachers and sent home with students.
 - Parents will meet with teachers during Open House to discuss curriculum, forms of academic assessments, and expected proficiency levels.
 - If requested by parents, opportunities will be provided for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
- F. If school wide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the district.
 - Parent comments will be collected during SPP email communication
 - Parent comments will be collected during Open House night
 - Comments will be attached as an appendix to this plan

PART II-REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level Parent and Family Engagement policy, each school shall jointly develop with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Provide frequent reports to parents on their child’s progress.
- Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child’s class and observation of classroom activities.
- Ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.
- Teachers will be required to update their Infinite Campus gradebook weekly.

BUILDING CAPACITY FOR PARENTS AND STAFF – REQUIREMENTS FOR ENGAGEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, **each school and district must:**

- Assist parents in understanding the challenging State academic standards, how to monitor a child's progress, and work with educators.
 - Parents will be presented information on Infinite Campus at Open House and links with directions on the school website.
 - Parents will be provided with flexible times to meet with teachers to discuss academic progress.
- Provide materials and training to help parents to work with their children, such as literacy training and using technology (including education about the harms of copyright piracy).

- Parents will be able to request supplemental work/instruction from teachers.
- Parent University class information will be posted on the school website.
- Teachers will communicate class procedures/expectations via Open House, phone calls, scheduled meetings, and emails.
- Provide professional development to teachers, specialized instructional personnel, and other staff on the value of parent and their communities to increase academic achievement.
 - Communication with parents, the importance of keeping them involved, and the value of their input will be an expectation throughout the school. Coordinate and integrate parent engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parent engagement.
 - The Parent Engagement Coordinator will coordinate with on-site staff and resources and off-site entities to build program capacity and connections
- Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.
 - Bulletins and newsletters will be approved and reviewed by administration
 - Official district information will be written in both Spanish and English

PART III-ACCESSIBILITY REQUIREMENTS

In carrying out the parent and family engagement requirements of this part, local educational agencies and schools, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

PART IV-ADOPTION – This Turning Point Parent and Family Engagement Policy has been revised jointly with, and agreed upon with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent and Family Engagement Policy/Procedures were revised by Turning Point on 11/7/2019 and will be in effect for the period of 2019-2020. The school will distribute these Parent and Family Engagement Policy/Procedures to all parents of participating Title I children and make it available to the community on or before 11/30/2019.

Signature of Title I Authorized Representative

Date

Name and Signature of Parents, Students, and Staff Involved in the Parent & Family Engagement Policy Process:

Name	Signature